## INDEPENDENT AUDITOR'S REPORTS BASIC FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION SCHEDULE OF FINDINGS AND QUESTIONED COSTS

**JUNE 30, 2013** 

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#### **Emmetsburg Community School District**

#### Officials

NAME	TITLE	TERM EXPIRES
	<b>Board of Education</b>	
	(Before September 2012 Election)	
B J Schany	President	2015
Rick Brennan	Vice President	2015
Tammy Naig Karla Anderson Kim Campbell Scott Kibbie Kathleen Roethler	Board Member Board Member Board Member Board Member Board Member	2013 2013 2013 2015 2015
	(After September 2012 Election)	
B J Schany	President	2015
Rick Brennan	Vice President	2015
Tammy Naig Karla Anderson Kim Campbell Scott Kibbie Kathleen Roethler	Board Member Board Member Board Member Board Member Board Member	2017 2017 2017 2015 2015
	School Officials	
John Joynt	Superintendent	
Lisa Chapman	District Secretary/Treasurer	



#### **Independent Auditor's Report**

To the Board of Education of Emmetsburg Community School District Emmetsburg, Iowa

#### Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of Emmetsburg Community School District, Emmetsburg, Iowa, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the District's basic financial statements listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with U.S. generally accepted accounting principles. This includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### **Opinions**

In our opinion, the financial statements referred to on the preceding page present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of Emmetsburg Community School District as of June 30, 2013, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with U.S. generally accepted accounting principles.

#### Other Matters

#### Required Supplementary Information

U.S. generally accepted accounting principles require Management's Discussion and Analysis, the Budgetary Comparison Information and the Schedule of Funding Progress for the Retiree Health Plan on pages 5 through 12 and 35 through 37 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board which considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with U.S. generally accepted auditing standards, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Emmetsburg Community School District's basic financial statements. Other auditors previously audited, in accordance with the standards referred to in the third paragraph of this report, the financial statements for the nine years ended June 30, 2012 (which are not presented herein) and expressed unqualified opinions on those financial statement. The supplementary information included in Schedules 1 through 6 is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with U.S. generally accepted auditing standards. In our opinion, the supplementary information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

#### Other Reporting Required by Government Auditing Standards

In accordance with <u>Government Auditing Standards</u>, we have also issued our report dated February 26, 2014 on our consideration of Emmetsburg Community School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> in considering Emmetsburg Community School District's internal control over financial reporting and compliance.

Schnarr & Company, LLP

Fort Dodge, Iowa February 26, 2014

#### MANAGEMENT'S DISCUSSION AND ANALYSIS

Emmetsburg Community School District provides this Management's Discussion and Analysis of its financial statements. This narrative overview and analysis of the financial activities is for the fiscal year ended June 30, 2013. We encourage readers to consider this information in conjunction with the District's financial statements, which follow.

#### **2013 FINANCIAL HIGHLIGHTS**

- General Fund revenues increased from \$7,528,676 in fiscal year 2012 to \$7,696,573 in fiscal year 2013, while General Fund expenditures increased from \$7,259,540 in fiscal year 2012 to \$7,611,251 in fiscal year 2013. This District's General Fund balance increased from \$1,261,133 at the end of fiscal year 2012 to \$1,346,455 at the end of fiscal year 2013, a 7% increase.
- The fiscal year 2013 General Fund revenue increase was attributable to increases in property tax and tuition revenue. The increase in expenditures was due primarily to an increase in negotiated salaries and benefits, and restricted grant expenditures.

#### **USING THIS ANNUAL REPORT**

The annual report consists of a series of financial statements and other information, as follows:

- Management's Discussion and Analysis introduces the basic financial statements and provides an analytical overview of the District's financial activities.
- The Government-wide Financial Statements consist of a Statement of Net Position and a Statement of Activities. These provide information about the activities of Emmetsburg Community School District as a whole and present an overall view of the District's finances.
- The Fund Financial Statements tell how governmental services were financed in the short term as well as what remains for future spending. Fund financial statements report Emmetsburg Community School District's operations in more detail than the government-wide statements by providing information about the most significant funds. The remaining statements provide financial information about activities for which Emmetsburg Community School District acts solely as an agent or custodian for the benefit of those outside of the District.
- Notes to Financial Statements provide additional information essential to a full understanding of the data provided in the basic financial statements.
- Required Supplementary Information further explains and supports the financial statements with a comparison of the District's budget for the year, as well as presenting the Schedule of Funding Progress for the Retiree Health Plan.
- Supplementary Information provides detailed information about the combining special revenue and capital projects accounts of the governmental funds.

#### REPORTING THE DISTRICT'S FINANCIAL ACTIVITIES

#### Government-wide Financial Statements

The government-wide statements report information about the District as a whole using accounting methods similar to those used by private-sector companies. The Statement of Net Position includes all of the District's assets and liabilities. All of the current year's revenues and expenses are accounted for in the Statement of Activities, regardless of when cash is received or paid.

The two government-wide statements report the District's net position and how it has changed. Net position – the difference between the District's assets and liabilities – is one way to measure the District's financial health or financial position. Over time, increases or decreases in the District's net position is an indicator of whether financial position is improving or deteriorating. To assess the District's overall health, additional non-financial factors, such as changes in the District's property tax base and the condition of school buildings and other facilities, need to be considered.

In the government-wide financial statements, the District's activities are divided into two categories:

- Governmental activities: Most of the District's basic services are included here, such as regular and special education, transportation and administration. Property tax and state aid finance most of these activities.
- Business-type activities: The District charges fees to help cover the costs of certain services it provides. The District's school nutrition program is included here.

#### Fund Financial Statements

The fund financial statements provide more detailed information about the District's funds, focusing on its most significant or "major" funds – not the District as a whole. Funds are accounting devices the District uses to keep track of specific sources of funding and spending on particular programs.

Some funds are required by state law and by bond covenants. The District establishes other funds to control and manage money for particular purposes, such as accounting for student activity funds, or to show it is properly using certain revenues, such as federal grants.

The District has two kinds of funds:

1) Governmental funds: Most of the District's basic services are included in governmental funds, which generally focus on (1) how cash and other financial assets that can readily be converted to cash flow in and out and (2) the balances left at year-end that are available for spending. Consequently, the governmental fund statements provide a detailed short-term view that helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs.

The District's governmental funds include the General Fund, the Special Revenue Funds, the Debt Service Fund and the Capital Projects Fund.

The required financial statements for governmental funds include a Balance Sheet and a Statement of Revenues, Expenditures and Changes in Fund Balances.

#### REPORTING THE DISTRICT'S FINANCIAL ACTIVITIES (CONTINUED)

#### Fund Financial Statements (Continued)

2) Proprietary funds: Services for which the District charges a fee are generally reported in proprietary funds. Proprietary funds are reported in the same way as the government-wide financial statements. The District's Enterprise Fund, one type of proprietary fund, is the same as its business-type activities but provides more detail and additional information, such as cash flows. The District's Enterprise Fund is the School Nutrition Fund.

The required financial statements for proprietary funds include a Statement of Net Position, a Statement of Revenues, Expenses and Changes in Fund Net Position, and a Statement of Cash Flows.

Reconciliations between the government-wide financial statements and the fund financial statements follow the fund financial statements.

#### GOVERNMENT-WIDE FINANCIAL ANALYSIS

Figure A-1 below provides a summary of the District's net position at June 30, 2013 compared to June 30, 2012.

					Co		d Stat	gure A-1 ement of d in Thou					
	G	overnmer	ıtal A	Activities	Busi	iness Ty	pe A	ctivities		Total	Dist	rict	Total Change
		Jun	e 30	,		Jun	e 30,			Jun	e 30	,	June 30,
		2013		2012	2	013		2012		2013		2012	2012-2013
Assets													
Current and other assets	\$	14,307	\$	6,660	\$	86	\$	108	\$	14,393	\$	6,768	112.66%
Capital assets, net of													
accumulated depreciation		10,157		10,095		-		-		10,157		10,095	0.61%
Total assets		24,464		16,755		86		108		24,550		16,863	45.59%
Liabilities													
Long-term liabilities		13,051		3,938		_		((4)		13,051		3,938	231.41%
Other liabilities		4,281		6,552		8				4,289		6,552	-34.54%
Total liabilities		17,332		10,490		8		-		17,340		10,490	65.30%
Net Position													
Invested in capital assets,													
net of related debt		2,447		3,960		2		-		2,447		3,960	-38.21%
Restricted		3,594		1,414				ne:		3,594		1,414	154.17%
Unrestricted		1,091		891		78		108		1,169		999	17.02%
Omesticied		1,091		071		70		100	_	1,107		777	17.0276
Total net position	\$	7,132	\$	6,265	\$	78	\$	108	\$	7,210	\$	6,373	13.13%

The District's total net position increased 13%, or approximately \$827,000 from the prior year. The significant portion of the District's net position is invested in capital assets (e.g., land, infrastructure, buildings and equipment), less the related debt. The debt related to the investment in capital assets is liquidated with resources other than capital assets.

#### **GOVERNMENT-WIDE FINANCIAL ANALYSIS (Continued)**

Restricted net position represents resources subject to external restrictions, constitutional provisions or enabling legislation on how they can be used. The District's restricted net position increased approximately \$2,180,000, or 155%, over the prior year. The increase was primarily a result of loan proceeds not yet spent on a capital project and reduced expenditures in the Capital Projects Fund.

Unrestricted net position – the part of net position that can be used to finance day-to-day operations without constraints established by debt covenants, enabling legislation or other legal requirements – decreased approximately \$170,000, or 17%.

Figure A-2 shows the changes in net position for the year ended June 30, 2013 compared to the year ended June 30, 2012:

		Figure A-2 Changes in Net Position (Expressed in Thousands)											
	G	Governmental Activities June 30.				Business-Type Activities June 30,				Total Jun	Total Change June 30,		
		2013	ie 50,	2012		2013		2012		2013	ic 50,	2012	2012-2013
Revenues:		2013		2012		2013		2012	_	2013		2012	2012-2015
Program revenues:													
Charges for service	\$	1,012	\$	557	S	223	\$	228	\$	1,235	\$	785	57.32%
Operating grants, contributions		,-			•		-		-	-,			
and restricted interest		901		1,537		213		195		1,114		1,732	-35.68%
General revenues:													
Property tax		3,707		3,562		-		-		3,707		3,562	4.07%
Income surtax		497		356		-		-		497		356	39.61%
Statewide sales, services													
and use tax		655		479		-		-		655		479	36.74%
Unrestricted state grants		2,553		2,526		-		-		2,553		2,526	1.07%
Unrestricted investment earnings		7		1		1		-		8		1	700.00%
Other		195		1				-		195		1	19400.00%
Total revenues		9,527		9,019		437		423		9,964		9,442	5.53%
Program expenses:													
Governmental activities:													
Instruction		5,761		5,548		#		0946		5,761		5,548	3.84%
Student support services		2,297		2,265		-		-		2,297		2,265	1.41%
Non-instructional programs		-		-		467		403		467		403	15.88%
Other expenses		612		597		-		-		612		597	2.51%
Total expenses		8,670		8,410		467		403		9,137		8,813	3.68%
Increase (decrease) in													
net position	\$	857	\$	609	\$	(30)	\$	20	\$	827	\$	629	31.48%

In fiscal year 2013, property tax and unrestricted state grants accounted for 65% of governmental activities revenue while charges for service and operating grants, contributions and restricted interest accounted for 99.9% of business-type activities revenue. The District's total revenues were approximately \$9.9 million, of which approximately \$9.5 million was for governmental activities and less than \$1 million was for business-type activities.

#### **GOVERNMENT-WIDE FINANCIAL ANALYSIS (Continued)**

As shown in Figure A-2, the District as a whole experienced a 5.5% increase in revenues and a 3.7% increase in expenses. Property tax increased approximately \$145,000 to help fund the increase in expenses. The increase in expenses is related to increases in negotiated salaries and benefits.

#### **Governmental Activities**

Revenues for governmental activities were \$9,527,693 and expenses were \$8,670,430 for the year ended June 30, 2013. In a difficult budget year, the District was able to balance the budget by trimming expenses to match available revenues.

The following table presents the total and net cost of the District's major governmental activities, instruction, support services, and other expenses for the year ended June 30, 2013 compared to the year ended June 30, 2012.

			Total and	Figur I Net Cost of C (Expressed in	over	overnmental Activities					
	Tot	tal Co	st of Service	es	-	Ne	t Cos	t of Service	es		
	2013		2012	Change 2012-2013		2013		2012	Change 2012-2013		
Instruction Support services Other expenses	\$ 5,761 2,297 612	\$	5,548 2,265 597	3.8% 1.4% 2.5%	\$	4,146 2,274 337	\$	3,742 2,249 324	10.80% 1.11% 4.01%		
Total	\$ 8,670	\$	8,410	3.1%		6,757	\$	6,315	7.00%		

For the year ended June 30, 2013:

- The cost financed by users of the District's programs was \$1,012,270.
- Federal and state governments subsidized certain programs with grants and contributions totaling \$900,840.
- The net cost of governmental activities was financed with \$3,706,764 in property and other taxes and \$2,552,696 in unrestricted state grants.

#### **Business-type Activities**

Revenues for business-type activities during the year ended June 30, 2013 were \$436,439, representing a 3.2% increase over the prior year, while expenses totaled \$466,611, a 15.7% increase over the prior year. The District's business-type activities include the School Nutrition Fund. Revenues of these activities were comprised of charges for service, federal and state reimbursement, and investment income.

#### INDIVIDUAL FUND ANALYSIS

As previously noted, Emmetsburg Community School District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

The financial performance of the District as a whole is reflected in its governmental fund as well. As the District completed the year, its governmental funds reported combined fund balances of \$9,585,278, well above last year's ending fund balances of \$2,396,773. However, the primary reason for the increase in combined fund balances at the end of fiscal year 2013 is due to the approximate \$6.7 million of unexpended general obligation bond proceeds received in fiscal year 2013.

#### **Governmental Fund Highlights**

- The District's General Fund financial position improved slightly during the year. Growth during the year in tax and tuition resulted in an increase in revenues. However, the increase in revenues was more than offset by the District's increase in General Fund expenditures, principally in the negotiated salaries and benefits.
- The Debt Service Fund balance increased \$5,059,921 from fiscal year 2012. The increase is from the sale of refunding general obligation bonds in the amount of \$5,130,000. The proceeds are being held in escrow with the fiscal agent until the future crossover date.
- The Capital Projects Fund balance increased due to the sale of \$1,615,000 of general obligation bonds during fiscal year 2013. Fiscal year 2013 ended with a balance of \$2,873,817, consisting primarily of unexpended bond proceeds which will be expended as the project is completed.

#### **Proprietary Fund Highlights**

School Nutrition Fund net position decreased from \$108,345 at June 30, 2012 to \$78,173 at June 30, 2013, representing a decrease of approximately 38.6%. For fiscal year 2013, the District's revenue remained stable but saw an increase in expenditures, principally in salaries and benefits.

#### **BUDGETARY HIGHLIGHTS**

The District's total revenues were \$306,081 more than total budgeted revenues, a variance of approximately 3%.

Total expenditures were less than budgeted by \$295,995.

In spite of the District's budgetary practice, the certified budget was exceeded in the support services, non-instructional programs and other expenditures functional areas due to the timing of expenditures at year-end without sufficient time to amend the certified budget.

#### **CAPITAL ASSET AND DEBT ADMINISTRATION**

#### **Capital Assets**

At June 30, 2013, the District had invested approximately \$10.2 million, net of accumulated depreciation, in a broad range of capital assets, including land, buildings, athletic facilities, computers, audio-visual equipment, and transportation equipment. (See Figure A-4). This represents a net increase of 0.6% from last year. More detailed information about the District's capital assets is presented in Note 4 to the financial statements. Depreciation expense for the year was \$381,444.

The original cost of the District's capital assets was approximately \$15.4 million. Governmental funds account for approximately \$15.3 million, with the remainder of approximately \$0.1 million accounted for in the Proprietary, School Nutrition Fund.

The largest change in capital asset activity during the year occurred in the construction in progress category. The District's construction in progress totaled \$270,362 at June 30, 2013, compared to \$0 reported at June 30, 2012. This significant increase resulted from construction activity financed by the issuance of voter approved general obligation bonds totaling \$1,615,000 in fiscal year 2013 for construction of a new addition and remodeling project at the elementary school.

	<u> </u>	Figure A-4 Assets, net of Depreciation (Expressed in Thousands)											
		Governmental Activities				Business-type Activities				Total	Dist	rict	Total Change
		Jun	ie 30	١,		Ju	ne 30,			Jun	ie 30	,	June 30,
		2013		2012	2	2013	2	2012	_	2013		2012	2012-2013
Land	\$	10	\$	10	\$	٠_	\$	_	\$	10	\$	10	0.00%
Construction in progress		270		-		$\approx$		-		270		-	n/a
Buildings		9,398		9,637		2		25		9,398		9,637	-2.48%
Furniture and equipment		479		448		ä		-		479		448	6.92%
Total	<u>\$</u>	10,157	\$	10,095	\$	-	\$	-	\$	10,157	\$	10,095	0.61%

#### CAPITAL ASSET AND DEBT ADMINISTRATION (CONTINUED)

#### **Long-Term Debt**

At June 30, 2013, the District had \$13,051,000 in total long-term debt outstanding. This represents an increase of approximately 99.2% from last year (See Figure A-5). Additional information about the District's long-term debt is presented in Note 5 to the financial statements.

In 2007, the District issued \$7,425,000 of general obligation bonds for building additions and remodeling. In 2013, the District issued \$5,130,000 in refunding general obligation bonds and \$1,615,000 in general obligation bonds for a new addition and remodeling of the elementary school.

		Outstan	igure A-5	<b>Obligations</b>						
	(Expressed in Thousands)									
		Total Sch	ool Di	strict	Total Change					
		Jun	June 30,							
		2013		2012	2012-2013					
General obligation bonds	\$	12,585	\$	6,135	105.13%					
Other postemployment benefits		192		131	46.56%					
Early retirement		274		285	-3.86%					
Total	\$	13,051	\$	6,551	99.22%					

#### ECONOMIC FACTORS BEARING ON THE DISTRICT'S FUTURE

At the time these financial statements were prepared and audited, the District was aware of several existing circumstances that could significantly affect its financial health in the future:

- Palo Alto County has advised the District its total taxable valuation will increase 4.5% for property tax collected in fiscal year 2014.
- The District is exploring opportunities to share professional positions in an effort to generate new revenue.

#### CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide the District's citizens, taxpayers, customers, investors and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Lisa Chapman, District Secretary/Treasurer, Emmetsburg Community School District, 205 King Street, Emmetsburg, Iowa 50536.



### STATEMENT OF NET POSITION June 30, 2013

	G	overnmental Activities	siness-type Activities	<del></del>	Total
Assets					
Cash and pooled investments	\$	9,847,907	\$ 73,458	\$	9,921,365
Receivables:					
Property tax:					
Delinquents		39,339	_		39,339
Succeeding year		3,611,012	_		3,611,012
Accounts		224,128	## t		224,128
Income surtax		440,501	-		440,501
Due from other governments		144,381	-		144,381
Inventories		-	12,490		12,490
Capital assets (net of accumulated depreciation)		10,157,013	 -		10,157,013
Total assets	\$	24,464,281	\$ 85,948	\$	24,550,229
Liabilities					
Accounts payable	\$	134,697	\$ -	\$	134,697
Salaries and benefits payable		535,780	7,775		543,555
Deferred revenue:					
Succeeding year property tax		3,611,012	-		3,611,012
Long-term liabilities:					
Portion due or payable within one year:					
Early retirement		85,140	:=:		85,140
General obligation bonds		510,000	-		510,000
Portion due or payable after one year:					
Early retirement		188,800	-		188,800
General obligation bonds		12,075,000	-		12,075,000
Net OPEB liability		192,121	17.		192,121
Total liabilities		17,332,550	7,775		17,340,325
Net Position					
Net investment in capital assets		2,447,013	-		2,447,013
Restricted for:					
Categorical funding		229,666	-		229,666
Management levy purposes		227,381	-		227,381
Student activities		77,700	-		77,700
School infrastructure		634,824	-		634,824
Physical plant and equipment		2,238,993	-		2,238,993
Debt Service		184,925	-0.4		184,925
Unrestricted		1,091,229	78,173		1,169,402
Total net position	_\$_	7,131,731	\$ 78,173	\$_	7,209,904

### STATEMENT OF ACTIVITIES June 30, 2013

					Prog	ram Revenue	S	
		Expenses	Charges for Services		Operating Grants and Contributions and Restricted Interest		Cont	and and ributions Restricted iterest
Functions/Programs:								
Governmental activities: Instruction:								
Regular instruction	\$	5,428,186	\$	488,717	\$	517,244	\$	-
Special instruction	Ψ	15,734	Ψ	186,616	Ψ	41,507	Ψ	_
Other instruction		317,391		332,600		48,239		_
		5,761,311		1,007,933		606,990		· ·
Support services:		2		, ,				
Student		131,655		_		(27)		-
Instructional staff		113,944		<u>≃</u> vi		(a)		-
Administration		815,728		<b>=</b> 7		-		-
Operation and maintenance of plant		878,792		20				-
Transportation		356,784		4,337		18,902		-
		2,296,903		4,337		18,902	-	-
Other expenditures:								
Facilities acquisition		12,903		-		-		-
Long-term debt interest		324,365				-		923
AEA flowthrough		274,948		-		274,948		543
		612,216		-		274,948		-
Total governmental activities		8,670,430		1,012,270		900,840		-
Business-type activities: Non-instructional programs:								
Food service operations		466,611		223,216		213,074		
Total business-type activities		466,611		223,216		213,074		
Total	\$	9,137,041	\$	1,235,486	\$	1,113,914	\$	

## Net (Expense) Revenue and Changes in Net Assets

G	overnmental Activities	Business-type Activities	Total
\$	(4,422,225)	\$ -	\$ (4,422,225)
	212,389	-	212,389
	63,448	-	63,448
	(4,146,388)	-	(4,146,388)
	(131,655)	~	(131,655)
	(113,944)	발	(113,944)
	(815,728)	-	(815,728)
	(878,792)	-	(878,792)
	(333,545)		(333,545)
	(2,273,664)	-	(2,273,664)
	(12,903)	-	(12,903)
	(324,365)		(324,365)
	-	-	-
	(337,268)	-	(337,268)
	(6,757,320)	-	 (6,757,320)
	-	(30,321)	(30,321)
	-	(30,321)	(30,321)
	(6,757,320)	(30,321)	(6,787,641)

(Continued on next page)

### STATEMENT OF ACTIVITIES June 30, 2013

		Program Revenue	S
		Operating	Capital Grants
		Grants and	and
		Contributions	Contributions
	Charges for	and Restricted	and Restricted
Expenses	Services	Interest	Interest

#### General Revenues:

Property taxes, levied for:
General purposes
Capital outlay
Income surtax
Statewide sales, services and use tax
Unrestricted state grants
Unrestricted investment earnings
Other
Total general revenues

Change in net position

Net position beginning of year, originally reported Reclassify prior year liability as net position Net position beginning of year, restated

Net position end of year

#### Net (Expense) Revenue and Changes in Net Assets

Governmental Activities		siness-type Activities	Total			
\$	3,366,009	\$ -	\$	3,366,009		
	340,755	-		340,755		
	497,348	( <del>=</del> )		497,348		
	655,031	-		655,031		
	2,552,696	_		2,552,696		
	7,557	149		7,706		
	195,187	_		195,187		
	7,614,583	149		7,614,732		
	· · · · · · · · · · · · · · · · · · ·			·		
	857,263	(30,172)		827,091		
	6,265,123	108,345		6,373,468		
	9,345	-		9,345		
	6,274,468	 108,345		6,382,813		
-			•	·		
\$	7,131,731	\$ 78,173	\$_	7,209,904		

### **BALANCE SHEET - GOVERNMENTAL FUNDS June 30, 2013**

	General			Special Revenue		Capital Projects
Assets						
Cash and pooled investments	\$	1,758,200	\$	303,825	\$	2,725,957
Receivables:						
Property tax:						
Delinquent		33,453		2,407		3,479
Succeeding year		3,008,412		285,000		317,600
Accounts		224,128		-		-
Income surtax		256,959		-		183,542
Due from other governments		-		-		144,381
Total assets	\$_	5,281,152	\$	591,232	\$	3,374,959
Liabilities and Fund Balances						
Liabilities:						
Accounts payable	\$	133,546	\$	1,151	\$	-
Salaries and benefits payable	•	535,780	•	-,	-	_
Deferred revenue:		,				
Succeeding year property tax		3,008,412		285,000		317,600
Income surtax		256,959		•		183,542
Total liabilities		3,934,697		286,151		501,142
Fund balances:						
Restricted for:						
Categorical funding		229,666		_		(#d
Management levy purposes				227,381		
Student activities		_		77,700		_
School infrastructure		_		-		634,824
Physical plant and equipment		-		-		2,238,993
Debt service		_		-		980
Unassigned		1,116,789		-		_
Total fund balances		1,346,455		305,081		2,873,817
Total liabilities and fund balances	\$	5,281,152	\$	591,232	\$	3,374,959

	Debt Service	Total				
\$	5,059,925	\$	9,847,907			
	= - - -		39,339 3,611,012 224,128 440,501 144,381			
\$	5,059,925	\$	14,307,268			
	-					
\$	-	\$	134,697 535,780			
	-		3,611,012 440,501			
	-		4,721,990			
			220.666			
	<u>-</u>		229,666 227,381			
	_		77,700			
	-		634,824			
			2,238,993			
	5,059,925		5,059,925			
	5,059,925		1,116,789 9,585,278			
<u> </u>		Ф.				
	5,059,925	\$	14,307,268			

Exhibit D

## RECONCILIATION OF THE BALANCE SHEET - GOVERNMENTAL FUNDS TO THE STATEMENT OF NET POSITION June 30, 2013

Total governmental fund balances (page 16)	\$ 9,585,278
Amounts reported for governmental activities in the Statement of Net Position are different because:	
Capital assets used in governmental activities are not current financial resources and, therefore, are not reported as assets in governmental funds.	10,157,013
Other long-term assets are not available to pay current year expenditures and, therefore, are deferred in the governmental funds.	440,501
Long-term liabilities, including bonds payable, early retirement obligations and other postemployment benefits payable, are not due and payable in the current year and, therefore, are not reported in the governmental funds.	 (13,051,061)
Net position of governmental activities (page 13)	\$ 7,131,731

## STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES Governmental Funds Year Ended June 30, 2013

		General		Special Revenue		Capital Projects	
Revenues:						-	
Local sources:							
Local tax	\$	3,397,356	\$	225,998	\$	1,180,960	
Tuition		735,685		-		-	
Other		171,673		332,964		34,348	
State sources		3,233,767		~		-	
Federal sources		158,092		<del>-</del>			
Total revenues		7,696,573		558,962		1,215,308	
Expenditures:							
Current:							
Instruction:							
Regular		5,249,737		88,470		175,901	
Special		15,734		-		-	
Other		-		317,391			
		5,265,471		405,861		175,901	
Student support services:							
Student		131,655		_		-	
Instructional staff		113,944		-		-	
Administration		973,509		44,149		_	
Operation and maintenance of plant		545,137		76,421		6,750	
Student transportation		306,587		18,323		₩.	
		2,070,832		138,893		6,750	
Other expenditures:							
Facilities acquisition				): <del>=</del> :		77,955	
Long-term debt:						,	
Principal		_		_		-	
Interest and fiscal charges		_		-		_	
AEA flowthrough		274,948		-			
<del>-</del>		274,948	-	_		77,955	
Total expenditures		7,611,251		544,754		260,606	
Excess (deficiency) of revenues							
over (under) expenditures		85,322		14,208		954,702	

	Debt	
	Service	 Total
\$	_	\$ 4,804,314
	-	735,685
	-	538,985
	-	3,233,767
	-	158,092
	_	9,470,843
_		
	-	5,514,108
	1.73	15,734
	1. <del>2</del>	317,391
	-	5,847,233
		131,655
	_	113,944
	_	1,017,658
	2	628,308
	_	324,910
	_	2,216,475
	-	77,955
	295,000	295,000
	315,729	315,729
	´ -	274,948
	610,729	963,632
	610,729	 9,027,340
	•	<u> </u>
	(610,729)	443,503

(Continued on next page)

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE Governmental Funds Year Ended June 30, 2013

	General		Special Revenue		Capital Projects
Other financing sources (uses):					
Loan advance	\$	-	\$ -	\$	1,615,000
Operating transfers in		-	=		9 <del>9</del> 3
Operating transfers out		_	 . =		(540,650)
Total other financing sources (uses)		_	-		1,074,350
Net change in fund balances		85,322	14,208		2,029,052
Fund balances, beginning of year, originally reported		1,251,788	290,873		844,765
Reclassify prior year liability as fund balance		9,345	 _		
Fund balances, beginning of year, restated		1,261,133	290,873		844,765
Fund balances, end of year		1,346,455	\$ 305,081	\$	2,873,817

	Debt Service		Total
\$	5,130,000	\$	6,745,000
_	540,650	•	540,650
	-		(540,650)
	5,670,650		6,745,000
	5,059,921		7,188,503
	4		2,387,430
	-		9,345
	4		2,396,775
\$	5,059,925	\$_	9,585,278

## RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES – GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES Year ended June 30, 2013

Change in fund balances - total governmental funds (page 19)		\$	7,188,503
Amounts reported for governmental activities in the Statement of Activities are different because:			
Capital outlays to purchase or build capital assets are reported in governmental funds as expenditures. However, those costs are not reported in the Statement of Activities and are allocated over their estimated useful lives as depreciation expense in the Statement of Activities. Capital outlay expenditures exceeded depreciation expense in the current year, as follows:  Expenditures for capital assets Depreciation expense	\$ 451,990 (381,444)		70,546
Income surtaxes not collected for several months after the District's fiscal year ends are not considered available revenues in the governmental funds and are included as deferred revenues. They are, however, recorded as revenues in the Statement of Activities. This represents the change from the prior year.			56,850
Proceeds from issuing long-term liabilities provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the Statement of Net Position. Repayment of long-term liabilities is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Position. Current year issues exceeded repayments, as follows:  Issued Repaid	(6,745,000) 295,000		(6,450,000)
Interest on long-term debt in the Statement of Activities differs from the amount reported in the governmental funds because interest is recorded as an expenditure in the governmental funds when due. In the Statement of Activities, interest expense is recognized as the interest accrued, regardless of when it is due.			40,900
Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds, as follows:  Early retirement  Other postemployment benefits	 11,314 (60,850)		(49,536)
Change in net position of governmental activities (page 15)		_\$_	857,263

#### STATEMENT OF NET POSITION Proprietary Funds June 30, 2013

	A	Business-type Activities School Nutrition		Governmental Activities Internal Service Fund	
Assets					
Current assets:			_		
Cash and pooled investments	\$	73,458	\$	16,510	
Inventories		12,490		16.510	
Total current assets	<del></del>	85,948		16,510	
Noncurrent assets:					
Capital assets, net of accumulated depreciation		-		(i=)	
Total noncurrent assets		-		_	
Total assets	_\$	85,948	\$	16,510	
Liabilities					
Current liabilities:					
Salary and benefits payable	\$	7,775	\$		
Total current liabilities		7,775		-	
Net Position					
Investment in capital assets		_		350	
Unrestricted		78,173		16,510	
Total net position	\$	78,173	\$	16,510	

## STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET POSITION Proprietary Fund Year ended June 30, 2013

	Business- Activiti Schoo Nutritie	ies l I	Governmental Activities Internal Service Fund	
Operating revenues:			_	
Local sources:		216		
Charges for service	\$ 223	,216 \$	150 460	
Employee contributions		216	158,468	
		,216	158,468	
Non-instructional programs:				
Food service operations:				
Salaries	150	,536	-	
Benefits	53	,946	7055	
Purchased services		497	25	
Supplies	261	,632	13 <del>11</del>	
Other		-	156,745	
	466	,611	156,745	
Total operating expenses	466	,611	156,745	
Operating income (loss)	(243	,395)	1,723	
Non-operating revenues:				
State sources	3	,694		
Federal sources	209	,380	)( <del>=</del> )	
Interest income		149		
Total non-operating revenues	213	,223		
Increase (decrease) in net position	(30	,172)	1,723	
Net position beginning of year	108	,345	14,787	
Net position end of year	\$ 78	,173 \$	16,510	

#### STATEMENT OF CASH FLOWS Proprietary Funds Year ended June 30, 2013

	A	siness-type Activities School Nutrition	Governmental Activities Internal Service Fund	
Cash flows from operating activities Cash received from sale of lunches and breakfasts Cash received for employee benefits Cash paid to employees for services Cash paid to suppliers for goods or services Net cash provided by (used in) operating activities	\$	223,216 - (196,707) (239,842) (213,333)	\$	158,468 (156,745) 
Cash flows from non-capital financing activities: State grants received Federal grants received Net cash provided by non-capital financing activities		3,694 188,740 192,434		- - -
Cash flows from investing activities: Interest on investments		149		N7
Net increase (decrease) in cash and cash equivalents		(20,750)		1,723
Cash and cash equivalents beginning of year		94,208		14,787
Cash and cash equivalents end of year		73,458	\$	16,510
Reconciliation of operating income (loss) to net cash provided by (used in) operating activities:  Operating income (loss)  Adjustments to reconcile operating income (loss)  to net cash provided by (used in) operating activities:  Commodities used  Increase in inventories  Increase in salaries and benefits payable	\$	(243,395) 20,640 1,647 7,775	\$	1,723 - - -
Net cash provided by (used in) operating activities	_\$	(213,333)	\$_	1,723

Non-cash non-capital financing activities:

During the year ended June 30, 2013, the District received \$20,640 of federal commodities.

#### NOTES TO FINANCIAL STATEMENTS

#### Note 1. Summary of Significant Accounting Policies

Emmetsburg Community School District is a political subdivision of the State of Iowa and operates public schools for children in grades kindergarten through twelve, and special education pre-kindergarten. The geographic area served includes the City of Emmetsburg, Iowa and the predominate agricultural territory in Palo Alto County. The District is governed by a Board of Education whose members are elected on a non-partisan basis.

The District's financial statements are prepared in conformity with U.S. generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board.

#### A. Reporting Entity:

For financial reporting purposes, Emmetsburg Community School District has included all funds, organizations, agencies, boards, commissions and authorities. The District has also considered all potential component units for which it is financially accountable, and other organizations for which the nature and significance of their relationship with the District are such that exclusion would cause the District's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body and (1) the ability of the District to impose its will on that organization or (2) the potential for the organization to provide specific benefits to, or impose specific financial burdens on the District. The District has no component units which meet the Governmental Accounting Standards Board criteria.

<u>Jointly Governed Organizations</u> – The District participates in a jointly governed organization that provides services to the District but does not meet the criteria of a joint venture since there is no ongoing financial interest or responsibility by the participating governments. The District is a member of the Palo Alto County Assessor's Conference Board.

#### B. Basis of Presentation:

Government-wide Financial Statements – The Statement of Net Position (previously referred to as net assets) and the Statement of Activities report information on all of the nonfiduciary activities of the District. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by tax and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The Statement of Net Position presents the District's nonfiduciary assets and liabilities, with the difference reported as net position. Net position is reported in three categories:

Net investment in capital assets consists of capital assets, net of accumulated depreciation and reduced by outstanding balances for bonds, notes, and other debt that are attributable to the acquisition, construction, or improvement of those assets.

Restricted net position results when constraints placed on net position use are either externally imposed or imposed by law through constitutional provisions or enabling legislation.

#### Note 1. Summary of Significant Accounting Policies (Continued)

#### B. Basis of Presentation (continued):

Unrestricted net position consists of net position not meeting the definition of the preceding categories. Unrestricted net position often has constraints on resources imposed by management which can be removed or modified.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those clearly identifiable with a specific function. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function and 2) grants, contributions and interest restricted to meeting the operational or capital requirements of a particular function. Property tax and other items not properly included among program revenues are reported instead as general revenues.

<u>Fund Financial Statements</u> — Separate financial statements are provided for governmental, proprietary and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements. All remaining governmental funds are aggregated and reported as other nonmajor governmental funds. Combining schedules are also included for the Special Revenue and Capital Project Fund accounts.

The District reports the following major governmental funds:

The General Fund is the general operating fund of the District. All general tax revenues and other revenues that are not allocated by law or contractual agreement to some other fund are accounted for in this fund. From the fund are paid the general operating expenditures, including instructional, support and other costs.

The Special Revenue Fund is utilized to account for property tax and other revenue to be used for insurance, unemployment and early retirement benefits as well as extra curricular activities conducted on behalf of the students.

The Debt Service Fund is utilized to account for property tax and other revenues to be used for the payment of interest and principal on the District's general long-term debt.

The Capital Projects Fund is used to account for all resources used in the acquisition and construction of capital facilities and other capital assets.

The District reports the following major proprietary fund:

The Enterprise, School Nutrition Fund is used to account for the food service operations of the District.

#### Note 1. Summary of Significant Accounting Policies (Continued)

#### C. Measurement Focus and Basis of Accounting:

The government-wide and proprietary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property tax is recognized as revenue in the year for which it is levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been satisfied.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days after year end.

Property tax, intergovernmental revenues (shared revenues, grants and reimbursements from other governments) and interest associated with the current fiscal period are all considered to be susceptible to accrual. All other revenue items are considered to be measurable and available only when cash is received by the District.

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, principal and interest on long-term debt, claims and judgments, and compensated absences are recognized as expenditures only when payment is due. Capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

Under the terms of grant agreements, the District funds certain programs by a combination of specific cost-reimbursement grants and general revenues. Thus, when program expenses are incurred, there are both restricted and unrestricted net position available to finance the program. It is the District's policy to first apply cost-reimbursement grant resources to such programs and then general revenues.

When an expenditure is incurred in governmental funds which can be paid using either restricted or unrestricted resources, the District's policy is generally to first apply the expenditure toward restricted fund balance and then to less-restrictive classifications – committed, assigned and then unassigned fund balances.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the District's Enterprise Fund is charges to customers for sales and services. Operating expenses for the Enterprise Funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

The District maintains its financial records on the cash basis. The financial statements of the District are prepared by making memorandum adjusting entries to the cash basis financial records.

#### Note 1. Summary of Significant Accounting Policies (Continued)

#### D. Assets, Liabilities and Fund Equity:

The following accounting policies are followed in preparing the financial statements:

Cash and Pooled Investments - The cash balances of most District funds are pooled and invested.

For purposes of the statement of cash flows, all short-term cash investments that are highly liquid are considered to be cash equivalents. Cash equivalents are readily convertible to known amounts of cash and, at the day of purchase, have a maturity date no longer than three months.

<u>Property Tax Receivable</u> – Property tax in governmental funds is accounted for using the modified accrual basis of accounting.

Property tax receivable is recognized in these funds on the levy or lien date, which is the date the tax asking is certified by the Board of Education. Delinquent property tax receivable represents unpaid taxes for the current and prior years. The succeeding year property tax receivable represents taxes certified by the Board of Education to be collected in the next fiscal year for the purposes set out in the budget for the next fiscal year. By statute, the District is required to certify its budget in April of each year for the subsequent fiscal year. However, by statute, the tax asking and budget certification for the following fiscal year becomes effective on the first day of that year. Although the succeeding year property tax receivable has been recorded, the related revenue is deferred in both the government-wide and fund financial statements and will not be recognized as revenue until the year for which it is levied.

Property tax revenue recognized in these funds becomes due and collectible in September and March of the fiscal year with a 1½% per month penalty for delinquent payments; is based on January 1, 2011 assessed property valuations; is for the tax accrual period July 1, 2012 through June 30, 2013 and reflects the tax asking contained in the budget certified to the County Board of Supervisors in April 2012.

<u>Due from Other Governments</u> – Due from other governments represents amounts due from the State of Iowa, various shared revenues, grants and reimbursements from other governments.

<u>Inventories</u> – Inventories are valued at cost using the first-in, first-out method for purchased items and governmental commodities. Inventories of proprietary funds are recorded as expenses when consumed rather than when purchased or received.

#### Note 1. Summary of Significant Accounting Policies (Continued)

#### D. Assets, Liabilities and Fund Equity (continued):

<u>Capital Assets</u> — Capital assets, which include property, furniture and equipment, are reported in the applicable governmental or business-type activities columns in the government-wide Statement of Net Position. Capital assets are recorded at historical cost. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repair that do not add to the value of the asset or materially extend asset lives are not capitalized. Capital assets are defined by the District as assets with initial, individual costs in excess of the following thresholds and estimated useful lives in excess of two years.

Asset Class	Amount
Land	\$ 1,000
Buildings	10,000
Improvements other than buildings	10,000
Furniture and equipment:	
School Nutrition Fund equipment	10,000
Other furniture and equipment	10,000

Capital assets are depreciated using the straight line method over the following estimated useful lives:

	Estimated Useful Lives
Asset Class	(in Years)
Buildings	50
Improvements other than buildings	20 - 50
Furniture and equipment:	5 - 15

<u>Salaries and Benefits Payable</u> – Payroll and related expenses for teachers with annual contracts corresponding to the current school year, which are payable in July and August, have been accrued as liabilities.

<u>Deferred Revenue</u> – Although certain revenues are measurable, they are not available. Available means collected within the current year or expected to be collected soon enough thereafter to be used to pay liabilities of the current year. Deferred revenue in the governmental fund financial statements represents the amount of assets that have been recognized, but the related revenue has not been recognized since the assets are not collected within the current year or expected to be collected soon enough thereafter to be used to pay liabilities of the current year. Deferred revenue consists of property tax receivable and other receivables not collected within 60 days after year end.

Deferred revenue in the Statement of Net Position consists of succeeding year property tax receivable that will not be recognized as revenue until the year for which it was levied.

<u>Long-term Liabilities</u> – In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities column in the Statement of Net Position.

#### Note 1. Summary of Significant Accounting Policies (Continued)

#### D. Assets, Liabilities and Fund Equity (continued):

Fund Equity – In the governmental fund financial statements, fund balances are classified as follows:

Restricted – Amounts restricted to specific purposes determined pursuant when constraints placed on the use of the resources are either externally imposed by creditors, grantors, state or federal laws, or are imposed by law through constitutional provisions or enabling legislation.

Committed — Amounts which can be used only for specific purposes determined pursuant to constraints formally imposed by the Board of Education through resolution approved prior to year-end. Those committed amounts cannot be used for any other purpose unless the Board of Education removes or changes the specified use by taking the same action it employed to commit these amounts.

Unassigned - All amounts not included in the preceding classifications.

#### E. Budgets and Budgetary Accounting

The budgetary comparison and related disclosures are reported as Required Supplementary Information. During the year ended June 30, 2013, expenditures exceeded the amounts budgeted in the instruction and support services functions and the District exceeded its General Fund unspent authorized budget.

#### Note 2. Cash and Pooled Investments

The District's deposits in banks at June 30, 2013 were entirely covered by Federal depository insurance or by the State Sinking Fund in accordance with Chapter 12C of the Code of Iowa. This chapter provides for additional assessments against the depositories to insure there will be no loss of public funds.

The District is authorized by statute to invest public funds in obligations of the United States government, its agencies and instrumentalities: certificates of deposit or other evidences of deposit at federally insured depository institutions approved by the Board of Education, prime eligible bankers acceptances, certain high rated commercial paper, perfected repurchase agreements, certain registered open-end management investment companies, certain joint investment trusts, and warrants or improvement certificates of a drainage district.

#### NOTES TO FINANCIAL STATEMENTS

#### Note 3. Interfund Transfers

The detail of interfund transfers at June 30, 2013 is as follows:

Transfer to	Transfer from	Amount
Debt Service	Capital Projects	\$ 540,650
Т	otal	\$ 540,650

Transfers generally move revenues from the fund statutorily required to collect the resources to the fund statutorily required to expend the resources.

Note 4. Capital Assets

Capital assets activity for the year ended June 30, 2013 was as follows:

		Balance Beginning of Year	Increases	De	ecreases		Balance End of Year
Governmental activities:							
Capital assets not being depreciated:							
Land	\$	10,000	\$ -	\$	-	\$	10,000
Construction in progress			 270,362		-		270,362
Total capital assets not being depreciated		10,000	270,362		-		280,362
Capital assets being depreciated:							
Land Improvements		-	8,320		_		8,320
Buildings	1	3,088,063	10,927		-		13,098,990
Furniture and equipment		1,763,108	162,381		-		1,925,489
Total capital assets being depreciated	1	4,851,171	181,628		-		15,024,479
Less accumulated depreciation for:							
Buildings		3,451,119	250,069		_		3,701,188
Furniture and equipment		1,315,265	131,375		-		1,446,640
• •		4,766,384	 381,444		-		5,147,828
Total capital assets being depreciated, net	1	0,084,787	(199,816)		-		9,876,651
Governmental activities capital assets, net	\$ 1	0,094,787	\$ 70,546	\$		\$	10,157,013
Business-type activities:							
Furniture and equipment	\$	125,304	\$ -	\$	-	\$	125,304
Less accumulated depreciation	_	125,304	 -			_	125,304
Business-type activities capital assets, net	\$	-	\$ -	\$	-	\$	_

#### NOTES TO FINANCIAL STATEMENTS

#### Note 4. Capital Assets

Depreciation expense was charged to the following functions:

Governmental activities:

Instruction:
 Regular
 Support services:
 Operation and maintenance of plant
 Transportation

Total governmental activities depreciation expense

\$ 99,086 250,484

\$ 381,444

31,874

#### Note 5. Long-term Liabilities

Changes in long-term liabilities for the year ended June 30, 2013 are summarized as follows:

		Balance Beginning of Year Additions			Reductions		Balance End of Year		Due Within One Year	
Early retirement General obligation bonds Net OPEB liability	\$	285,254 6,135,000 131,271	\$	62,020 6,745,000 60,850	\$	73,334 295,000	\$ 273,940 12,585,000 192,121	\$	85,140 510,000	
Total	\$	6,551,525	\$	6,867,870	\$	368,334	\$ 13,051,061	\$	595,140	

#### **General Obligation Bonds**

Details of the District's June 30, 2013 general obligation bonded indebtedness are as follows:

Year	Bone	d Issue of May	, 1 2009	Bono	d Issue of May Series 2013		Bond Issue of May 1, 2013 Series 2013B					
Ending	Interest	a 13300 di Mu)	1,2007	Interest	BOITOB EOTS		Interest	Delles 2015				
June 30.	Rate	Principal	Interest	Rate	Principal	Interest	Rate	Principal	Interest	Principal	Interest	Total
2014	4.00%	\$ 310,000	\$ 245,400	0.30%	\$ 200,000	\$ 12,375	0.00%	<b>s</b> -	\$ 78,240	\$ 510,000	\$ 336,015	\$ 846,015
2015	4.00%	320,000	233,600	0.40%	200,000	11,775	0.00%	-	78,240	520,000	323,615	843,615
2016	4.00%	5,210,000	221,200	0.50%	200,000	10,975	0.00%	-	78,240	5,410,000	310,415	5,720,415
2017	0.00%	•	· -	0.60%	200,000	9,975	0.60%	430,000	78,240	630,000	88,215	718,215
2018	0.00%	543		0.80%	200,000	8,775	0.80%	435,000	75,660	635,000	84,435	719,435
2019	0.00%	: <del>2</del> 0	(6)	1.00%	205,000	7,175	1.00%	440,000	72,180	645,000	79,355	724,355
2020	0.00%	-	-	1.15%	205,000	5,125	1.15%	445,000	67,780	650,000	72,905	722,905
2021	0.00%	-	-	1.35%	205,000	2,768	1.35%	455,000	62,662	660,000	65,430	725,430
2022	0.00%	-		0.00%	*	*	1.60%	465,000	56,520	465,000	56,520	521,520
2023	0.00%	£20	-	0.00%		₹.	1.75%	470,000	49,080	470,000	49,080	519,080
2024	0.00%	(20)	J.E.	0.00%			1.90%	480,000	40,855	480,000	40,855	520,855
2025	0.00%	_	0.00	0.00%	050	_	2.00%	490,000	31,735	490,000	31,735	521,735
2026	0.00%	-	-	0.00%		_	2,10%	505,000	21,935	505,000	21,935	526,935
2027	0.00%	926	172	0.00%	-		2.20%	515,000	11,330	515,000	11,330	526,330
	-	\$ 5,840,000	\$ 700,200		\$ 1,615,000	\$ 68,943		\$ 5,130,000	\$ 802,697	\$ 12,585,000	\$ 1,571,840	\$ 14,156,840

#### Note 6. Pension and Retirement Benefits

The District contributes to the Iowa Public Employees Retirement System (IPERS), which is a cost-sharing multiple-employer defined benefit pension plan administered by the State of Iowa. IPERS provides retirement and death benefits which are established by state statute to plan members and beneficiaries. IPERS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to IPERS, P.O. Box 9117, Des Moines, Iowa 50306-9117.

Plan members are required to contribute 5.78% of their annual covered salary and the District is required to contribute 8.67% of annual covered salary. Contribution requirements are established by state statute. The District's contributions to IPERS for the years ended June 30, 2013, 2012 and 2011 were \$400,023, \$370,329 and \$303,597 respectively, equal to the required contributions for each year.

#### Note 7. Other Postemployment Benefit (OPEB)

<u>Plan Description</u> – The District operates a single-employer health benefit plan which provides medical and prescription drug benefits for employees, retirees and their spouses. There are 96 active and 9 retired members in the plan. Retired participants must be age 55 or older at retirement.

The medical/prescription drug benefits are provided through a fully-insured plan. Retirees under age 65 pay the same premium for the medical/prescription drug benefit as active employees, which results in an implicit rate subsidy and an OPEB liability.

<u>Funding Policy</u> – The contribution requirements of plan members are established and may be amended by the District. The District currently finances the retiree benefit plan on a pay-as-you-go basis.

Annual OPEB Cost and Net OPEB Obligation – The District's annual OPEB cost is calculated based on the annual required contribution (ARC) of the District, an amount actuarially determined in accordance with GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities over a period not to exceed 30 years.

The following table shows the components of the District's annual OPEB cost for the year ended June 30, 2013, the amount contributed to the plan and changes in the District's net OPEB obligation.

Annual required contribution	\$	84,823
Interest on net OPEB obligation		3,282
Adjustment to annual required contribution		(13,310)
Annual OPEB cost		74,795
Contributions made	_	(13,945)
Increase in net OPEB obligation		60,850
Net OPEB obligation beginning of year		131,271
Net OPEB obligation end of year		192,121

For calculation of the net OPEB obligation, the actuary has set the transition day as July 1, 2012. The end of year net OPEB obligation was calculated by the actuary as the cumulative difference between the actuarially determined funding requirements and the actual contributions for the year ended June 30, 2013.

#### Note 7. Other Postemployment Benefit (OPEB) (Continued)

Annual OPEB Cost and Net OPEB Obligation – For the year ended June 30, 2013, the District contributed \$13,945 to the medical plan.

The District's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan and the net OPEB obligation are summarized as follows:

Year			Percentage of		Net
Ended	4	Annual	Annual OPEB		OPEB
June 30,	OF	PEB Cost	Cost Contributed	C	Obligation
2011	\$	57,537	30.6%	\$	83,236
2012		62,019	22.5%		131,271
2013		74,795	18.6%		192,121

Funded Status and Funding Progress – As of July 1, 2012, the most recent actuarial valuation date for the period July 1, 2012 through June 30, 2013, the actuarial accrued liability was \$503,332, with no actuarial value of assets, resulting in an unfunded actuarial accrued liability (UAAL) of \$503,332. The covered payroll (annual payroll of active employees covered by the plan) was approximately \$4,625,000 and the ratio of the UAAL to covered payroll was 10.9%. As of June 30, 2013, there were no trust fund assets.

Actuarial Methods and Assumptions – Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality and the health care cost trend. Actuarially determined amounts are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The Schedule of Funding Progress for the Retiree Health Plan, presented as Required Supplementary Information in the section following the Notes to Financial Statements, presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Projections of benefits for financial reporting purposes are based on the plan as understood by the employer and the plan members and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

As of the July 1, 2012 actuarial valuation date, the entry age actuarial cost method was used. The actuarial assumptions include a 2.5% discount rate based on the District's funding policy. The projected annual medical trend rate is 6%. An inflation rate of 0% is assumed for the purpose of this computation.

Aging cost assumptions were developed by an aging curve study presented by the Society of Actuaries. Annual retirement and termination probabilities were developed from information provided by management.

The UAAL is being amortized as a level percentage of projected payroll expense on an open basis over 30 years.

#### NOTES TO FINANCIAL STATEMENTS

#### Note 8. Risk Management

The District is exposed to various risks of loss related to torts: theft, damage to and destruction of assets, errors and omissions, injuries to employees, and natural disasters. These risks are coved by the purchase of commercial insurance. The District assumes liability for any deductibles and claims in excess of coverage limitations. Settled claims from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

#### Note 9. Area Education Agency

The District is required by the Code of Iowa to budget for its share of special education support, media and educational services provided through the Area Education Agency. The District's actual amount for this purpose totaled \$274,948 for the year ended June 30, 2013 and is recorded in the General Fund by making a memorandum adjusting entry to the cash basis financial statements.

#### Note 10. Lease Commitments

The District leases a copy machine under a noncancellable agreement requiring monthly payments of \$975 and expiring in April, 2016. The total future minimum rental commitment at June 30, 2013 is due as follows:

Year Ending June 30,	A	Amount
2014	\$	11,700
2015		11,700
2016		9,750
	h-	
	\$	33,150

Total rent expense for the year ended June 30, 2013 was \$20,700.

#### Note 11. Construction Commitment

The District has entered into a contract totaling \$3,017,147 for the construction of a new addition and a remodeling project at the elementary school. As of June 30, 2013, costs of \$27,000 had been incurred against the contract. The balance of \$2,990,147 remaining at June 30, 2013 will be paid as work on the projects progress.



REQUIRED SUPPLEMENTARY INFORMATION

# SCHEDULE OF REVENUES, EXPENDITURES/EXPENSES AND CHANGES IN BALANCES - BUDGET AND ACTUAL - ALL GOVERNMENTAL FUNDS AND PROPRIETARY FUNDS Required Supplementary Information Year ended June 30, 2013

	Go	overnmental Fund Actual	Proprietary Fund Actual		Total Actual
Revenues:					
Local sources	\$	6,078,984	\$	223,365	\$ 6,302,349
State sources		3,233,767		3,694	3,237,461
Federal sources		158,092		209,380	367,472
Total revenues		9,470,843		436,439	 9,907,282
Expenditures/Expenses:					
Instruction		5,847,233		-	5,847,233
Support services		2,216,475		-	2,216,475
Non-instructional programs		-		466,611	466,611
Other expenditures		963,632		_	963,632
Total expenditures/expenses		9,027,340		466,611	9,493,951
Excess (deficiency) of revenues over (under)					
expenditures/expenses		443,503		(30,172)	413,331
Other financing sources, net		6,745,000		*	6,745,000
Excess (deficiency) of revenues and other financing sources over (under) expenditures/expenses		5 100 500		(20.172)	7 150 221
and other financing uses		7,188,503		(30,172)	7,158,331
Balance, beginning of year, originally reported		2,387,430		108,345	2,495,775
Reclassify prior year liability as fund balance		9,345		_	9,345
Balance, end of year, as restated		2,396,775		108,345	2,505,120
Balance, end of year	\$	9,585,278	\$	78,173	\$ 9,663,451

Ru	dget			nal to Actual Variance Favorable			
 Original Original	ugu.	Final	- (Unfavorable)				
 <u> </u>							
\$ 5,644,752	\$	5,644,752	\$	657,597			
3,441,449		3,441,449		(203,988)			
515,000		515,000		(147,528)			
9,601,201		9,601,201		306,081			
6,355,000		6,355,000		507,767			
2,062,000		2,062,000		(154,475)			
440,000		440,000		(26,611)			
 932,946		932,946		(30,686)			
9,789,946		9,789,946		295,995			
(188,745)		(188,745)		602,076			
-		000		6,745,000			
(188,745)		(188,745)		7,347,076			
2,355,137		2,355,137		140,638			
 -				9,345			
 2,355,137		2,355,137		149,983			
\$ 2,166,392	\$	2,166,392	\$	7,497,059			

### NOTE TO REQUIRED SUPPLEMENTARY INFORMATION – BUDGETARY REPORTING Year Ended June 30, 2013

This budgetary comparison is presented as Required Supplementary Information in accordance with Governmental Accounting Standards Board Statement No. 41 for governments with significant budgetary perspective differences resulting from not being able to present budgetary comparisons for the General Fund and each major Special Revenue Fund.

In accordance with the Code of Iowa, the Board of Education annually adopts a budget following required public notice and hearing for all funds except Private Purpose Trust and Agency Funds. The budget may be amended during the year utilizing similar statutorily prescribed procedures. The District's budget is prepared on a GAAP basis.

Formal and legal budgetary control for the certified budget is based upon four major classes of expenditures known as functions, not by fund. These four functions are instruction, support services, non-instructional programs and other expenditures. Although the budget document presents function expenditures or expenses by fund, the legal level of control is at the aggregated function level, not by fund. The Code of Iowa also provides District expenditures in the General Fund may not exceed the amount authorized by the school finance formula.

During the year ended June 30, 2013, expenditures in support services, non-instructional programs, and other expenditure functions exceeded the amounts budgeted.

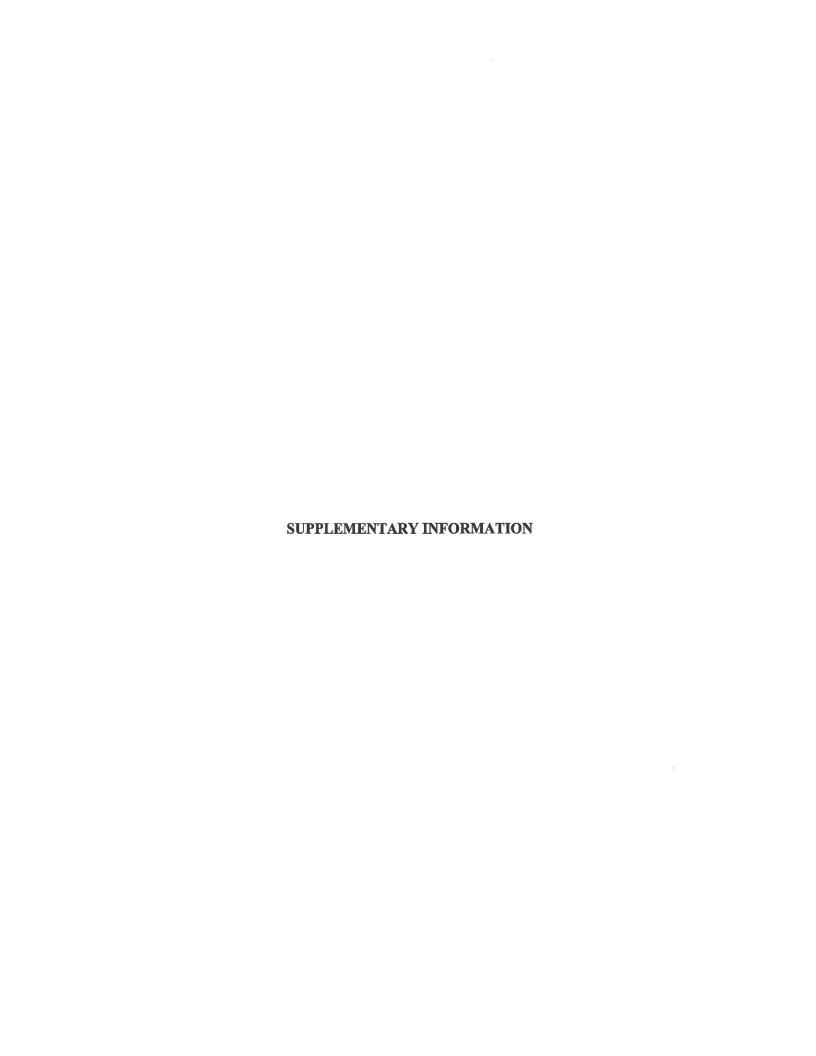
### SCHEDULE OF FUNDING PROGRESS FOR THE RETIREE HEALTH PLAN

Required Supplementary Information

Year Ended June 30,	Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) (b)	Unfunded AAL (UAAL) (b - a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll ((b - a)/c)
2010	July 1, 2009	\$ -	\$ 503	\$ 503	0.0%	\$ 4,365	11.5%
2011	July 1, 2009	_	486	486	0.0%	4,423	11.0%
2012	July 1, 2009	-	460	460	0.0%	4,555	10.1%
2013	July 1, 2012		503	503	0.0%	4,625	10.9%

See Note 7 in the accompanying Notes to Financial Statements for the plan description, funding policy, annual OPEB cost, net OPEB obligation, funding status and funding progress.





### Combining Balance Sheet Special Revenue Accounts

June 30, 2013

	-					
	Management Spec			Student		Total
		Levy		Activity		10131
Assets	Φ.	224.074	ф	70.051	ф	202 025
Cash and pooled investments	\$	224,974	\$	78,851	\$	303,825
Receivables:						
Property tax:						
Delinquent		2,407		-		2,407
Succeeding year		285,000		-		285,000
Total assets	_\$	512,381_	\$	78,851	\$	591,232
Liabilities and Fund Balances Liabilities:	¢		<b>c</b>	1 151	¢	1 151
Accounts payable Deferred revenue:	\$	-	\$	1,151	\$	1,151
Succeeding year property tax		285,000		-		285,000
Total liabilities		285,000		1,151		286,151
Fund balances:						
Restricted for:						
Management levy purposes		227,381		-		227,381
Student activities		· _		77,700		77,700
Total fund balances		227,381		77,700		305,081
Total liabilities and fund balances	_\$	512,381	\$	78,851	\$	591,232

## Combining Schedule of Revenues, Expenditures and Changes in Fund Balances Special Revenue Accounts

#### Year ended June 30, 2013

	Special Revenue							
	Management Levy			Student Activity		Total		
Revenues:						2000		
Local sources:								
Local tax	\$	225,998	\$	_	\$	225,998		
Other		292		332,672		332,964		
Total revenues		226,290		332,672		558,962		
Expenditures:								
Current:								
Instruction:								
Regular		88,470		-		88,470		
Other		-		317,391		317,391		
Support services:								
Administration		44,149		-		44,149		
Operation and maintenance of plant		76,421		-		76,421		
Student transportation		18,323		-		18,323		
Total expenditures		227,363		317,391		544,754		
Excess (deficiency) of revenues over (under) expenditures		(1,073)		15,281		14,208		
Fund balances beginning of year		228,454		62,419		290,873		
Fund balances end of year	\$	227,381	\$	77,700	_\$	305,081		

#### Schedule of Change in Special Revenue Fund, Student Activity Accounts

Year ended June 30, 2013

		Balance ginning of		70	F		Balance End of
Account	<u> </u>	Year 5.552	\$	Revenues	Expenditures \$ 16.502	S	Year
Activity Tickets	\$	5,552 968	Þ	10,950	\$ 16,502 2,370	3	- 88
Rental Fees		270		1,490 169	2,370 1		438
JV Show Choir Rental					1		2,295
Concert Choir Uniform Rental		386 103		1,910 827	2,926		(1,996)
Middle School Swing Choir		3,527		275	2,920		3,552
Gifts and Donations		188		855	1,031		12
Interest Earned		78		2,987	2,438		627
Elementary Book Fair		267		2,967	2,436		259
Bucks for Books					32,296		
Tournaments		(200)		32,296			275
Middle School Music		(208)		1,510	1,027		2/3
HS Vocal Music		(1,462)		9,605 998	8,143 460		1,921
HS Instrumental Music		1,383					•
Musical/Play		(2,813)		6,920	6,091		(1,984)
Pupil Insurance		12		602	602		12
Pepsi Funds		5,878		8,698	14,236		340
FFA		7,576		37,740	39,286		6,030
Elementary Student Council		5,663		9,348	3,041		11,970
MS Student Council		2,935		3,046	1,183		4,798
HS Student Council		5,073		8,874	7,558		6,389
Concessions		(87)		393	306		5 <del>2</del> 5
Present Year Aerie		6,583		11,785	10,184		8,184
National Honor Society		(165)		1,120	1,248		(293)
Previous Classes		320		-	302		18
Class of 2013		1,293		1,365	2,658		-
Class of 2015		271		-	-		271
Class of 2014		(91)		19,537	19,009		437
Class of 2012		(34)		34	-		-
Class of 2011		(39)		370	331		-
Cheerleaders		930		9,419	6,136		4,213
Peer Counseling		105		-	-		105
Spanish Club		73		-	-		73
General Athletics		(1,212)		71,946	70,604		130
High School Football		2,967		19,284	17,410		4,841
High School Baseball		· -		2,449	2,487		(38)
High School Boys Golf		408		875	350		933
High School Girls Golf				400	400		

(Continued on next page)

#### Schedule of Change in Special Revenue Fund, Student Activity Accounts

Year ended June 30, 2013

		Balance					Balance
	Be	ginning of					End of
Account		Year	]	Revenues	Ex	penditures	Year
High School Girls Basketball	\$	1,187	\$	4,884	\$	3,302	\$ 2,769
High School Wrestling		284		-		-	284
Softball Fundraiser		3,545		14,927		15,186	3,286
High School Boys Track		264		2,960		2,529	695
High School Cross Country		402		1,267		1,320	349
High School Volleyball		1,116		19,983		14,620	6,479
Journalism		395		-		-	395
Towels		1,433		-		1,245	188
Helping Hands		655		_		37	618
Laptop insurance		3,559		3,616		556	6,619
Hawks Nest		2,881		6,941		7,704	 2,118
Total	\$	62,419	\$	332,672	\$	317,391	\$ 77,700

### **Combining Balance Sheet Capital Projects Accounts**

June 30, 2013

		Capital Projects					
		Statewide		ysical Plant			
		es, Services				TD - 4 - 1	
	<u>an</u>	d Use Tax		Levy		Total	
Assets							
Cash and pooled investments	\$	490,443	\$	2,235,514	\$	2,725,957	
Receivables:							
Property tax:							
Delinquent		-		3,479		3,479	
Succeeding year		-		317,600		317,600	
Income surtax				183,542		183,542	
Due from other governments		144,381		-		144,381	
Total assets		634,824	\$	2,740,135	\$	3,374,959	
Liabilities and Fund Balances							
Liabilities:							
Deferred revenue:							
Succeeding year property tax	\$	-	\$	317,600	\$	317,600	
Income surtax		-		183,542		183,542	
Total liabilities				501,142		501,142	
Fund balances:							
Restricted for:							
School infrastructure		634,824		-		634,824	
Physical plant and equipment	-	<del>-</del>		2,238,993		2,238,993	
Total fund balances		634,824		2,238,993		2,873,817	
Total liabilities and fund balances	\$	634,824	\$	2,740,135	\$	3,374,959	

# Combining Schedule of Revenues, Expenditures and Changes in Fund Balances Capital Projects Accounts

Year ended June 30, 2013

		Capital Projects					
				ysical Plant		_	
	Serv	ices and Use	and	l Equipment			
		Tax		Levy		Total	
Revenues:							
Local sources:							
Local tax	\$	655,031	\$	525,929	\$	1,180,960	
Other		844		33,504		34,348	
Total revenues		655,875		559,433		1,215,308	
Expenditures:							
Instruction:							
Regular instruction		-		175,901		175,901	
Support services:							
Operation and maintenance of plant		-		6,750		6,750	
Other expenditures:							
Facilities acquisition				77,955		77,955	
Total expenditures		-		260,606		260,606	
Excess of revenues over expenditures		655,875		298,827		954,702	
Other financing sources (uses):							
Loan advance		-		1,615,000		1,615,000	
Operating transfers out		(540,650)		-		(540,650)	
Total other financing sources (uses)		(540,650)		1,615,000		1,074,350	
Excess of revenues and other financing sources							
over expenditures and other financing uses		115,225		1,913,827		2,029,052	
Fund balances beginning of year		519,599		325,166		844,765	
Fund balances end of year	\$	634,824	\$	2,238,993	\$	2,873,817	

### Schedule of Revenues by Source and Expenditures by Function All Governmental Funds

#### For the Last Ten Years

		2013	2012	2011	2010
Revenues:	_		 		 
Local sources:					
Local tax	\$	4,804,314	\$ 4,442,179	\$ 4,703,990	\$ 3,978,174
Tuition		735,685	553,095	554,305	622,257
Other		538,985	385,512	351,788	443,839
State sources		3,233,767	3,444,045	2,965,239	2,853,067
Federal sources		158,092	239,463	406,710	 591,221
Total revenues	\$	9,470,843	\$ 9,064,294	\$ 8,982,032	\$ 8,488,558
Expenditures:					
Instruction	\$	5,847,233	\$ 6,022,312	\$ 5,372,167	\$ 5,126,954
Support services:		, ,		, ,	
Student		131,655	129,653	151,860	146,684
Instructional staff		113,944	128,593	118,157	112,846
Administration		1,017,658	680,932	676,563	841,842
Operation and maintenance of plant		628,308	587,437	555,165	534,434
Transportation		324,910	353,840	346,661	302,779
Other expenditures:		,	ŕ	,	•
Facilities acquisition		77,955	69,924	108,727	573,135
Long-term debt:		,	•	,	•
Principal		295,000	280,000	270,000	260,000
Interest and other charges		315,729	256,600	267,400	277,800
AEA flowthrough		274,948	272,363	297,748	296,572
Total expenditures	\$	9,027,340	\$ 8,781,654	\$ 8,164,448	\$ 8,473,046

M	odified Accru	ıal B	asis					
	2009		2008		2007	2006	2005	 2004
\$	3,423,513	\$	3,383,861	\$	3,398,214	\$ 3,387,786	\$ 3,279,793	\$ 2,784,860
	526,469		523,733		633,127	522,290	417,357	407,700
	520,078		623,551		457,340	386,271	363,099	293,795
	2,994,369		3,052,031		3,013,420	2,860,913	2,932,086	2,911,901
	207,734		175,351		268,678	 300,229	 208,250	 325,603
\$	7,672,163	\$	7,758,527	\$	7,770,779	\$ 7,457,489	\$ 7,200,585	\$ 6,723,859
				·				
\$	5,257,437	\$	4,910,987	\$	4,405,024	\$ 4,058,450	\$ 4,135,201	\$ 4,200,251
	96,885		148,500		140,130	129,598	231,101	280,416
	124,117		139,135		154,341	163,935	158,401	135,024
	636,551		727,436		1,128,369	635,668	573,344	704,940
	635,801		820,937		736,696	641,744	536,930	560,012
	337,369		354,098		370,009	372,138	361,809	193,044
	3,635,450		4,632,841		340,564	93,296	260,086	236,675
	245,000		235,000		125,000	125,000	125,000	125,000
	287,600		297,200		3,688	7,000	9,813	16,742
	252,057		245,750		240,007	232,284	231,258	301,822
\$	11,508,267	\$	12,511,884	\$	7,643,828	\$ 6,459,113	\$ 6,622,943	\$ 6,753,926



Independent Auditor's Report on Internal Control
over Financial Reporting and on Compliance and Other Matters
Based on an Audit of Financial Statements Performed in Accordance with
Government Auditing Standards

To the Board of Education of Emmetsburg Community School District

We have audited in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in <u>Governmental Auditing Standards</u>, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of Emmetsburg Community School District as of and for the year ended June 30, 2013, and the related notes to financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated February 26, 2014.

#### Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Emmetsburg Community School District's internal control over financial reporting to determine the audit procedures appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Emmetsburg Community School District's internal control. Accordingly, we do not express an opinion on the effectiveness of Emmetsburg Community School District's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying Schedule of Findings and Questioned Costs, we identified a deficiency in internal control we consider to be a material weakness.

A deficiency in internal control exists when the design or operation of the control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiency described in Part II of the accompanying Schedule of Findings and Questioned Costs as item II-A-13 to be a material weakness.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control which is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiency described in Part II of the accompanying Schedule of Findings and Questioned Costs as items II-C-13 to be a significant deficiency.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether Emmetsburg Community School District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of non-compliance or other matters that are required to be reported under <u>Government Auditing Standards</u>. However, we noted certain immaterial instances of non-compliance or other matters which are described in Part III of the accompanying Schedule of Findings and Questioned Costs.

Comments involving statutory and other legal matters about the District's operations for the year ended June 30, 2013 are based exclusively on knowledge obtained from procedures performed during our audit of the financial statements of the District. Since our audit was based on tests and samples, not all transactions that might have had an impact on the comments were necessarily audited. The comments involving statutory and other legal matters are not intended to constitute legal interpretations of those statutes.

#### Emmetsburg Community School District's Responses to Findings

Emmetsburg Community School District's responses to the findings identified in our audit are described in the accompanying Schedule of Findings and Questioned Costs. Emmetsburg Community School District's responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

#### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control, compliance, and the result of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

We would like to acknowledge the many courtesies and assistance extended to us by personnel of Emmetsburg Community School District during the course of our audit. Should you have any questions concerning any of the above matters, we shall be pleased to discuss them with you at your convenience.

Schnarr & Company, LLP

Fort Dodge, Iowa February 26, 2014

#### Schedule of Findings and Questioned Costs Year Ended June 30, 2013

#### Part I: Summary of Independent Auditor's Results:

- (a) Unmodified opinions were issued on the financial statements.
- (b) A material weakness in internal control over financial reporting was disclosed by the audit of the financial statements.
- (c) The audit did not disclose any non-compliance that is material to the financial statements.

#### Part II: Findings Related to the Financial Statements:

#### **Internal Control Deficiencies:**

II-A-13 Segregation of Duties: The limited number of personnel makes it difficult to achieve adequate internal accounting control through the segregation of duties and responsibilities, such as recording and processing cash receipts, preparing checks and bank reconciliations, preparing and posting general journal entries, preparation of journals and general financial information for ledger posting, and the analysis of financial information. A small staff makes it difficult to establish an ideal system of automatic internal checks on accounting record accuracy and reliability, although we noted the District had taken steps to segregate duties between the present personnel. This is not an unusual condition, but it is important the District officials are aware that the condition exists.

<u>Recommendation:</u> We realize, that with a limited number of office employees, segregation of duties is difficult. However, the District should review its control procedures and investigate methods to increase monitoring activities to obtain the maximum internal control possible under the circumstances.

<u>District Response:</u> The District will continue to review and implement additional controls where possible.

Conclusion: Response accepted.

II-B-13 <u>Financial Reporting:</u> During the audit, we identified material amounts of receivables from the prior year that were collected but not recorded as collected in the District's financial statements. Adjustments were subsequently made by the District to properly adjust these amounts in the financial statements.

<u>Recommendation:</u> The District should implement procedures to ensure all receivables are identified and adjusted in the District's financial statements.

Response: We will double check these in the future to avoid incorrect reporting of receivables.

Conclusion: Response accepted.

#### Part II: Findings Related to the Financial Statements (Continued):

#### **Internal Control Deficiencies:**

II-C-13 Preparation of Financial Statements: Management is responsible for establishing and maintaining internal controls over financial reporting and procedures related to the fair presentation of the financial statements in accordance with the cash basis of accounting. Emmetsburg Community School District does not have an internal control system designed to provide for the preparation of the financial statements, including the accompanying footnotes as required by generally accepted accounting principles. The guidance in Statement of Auditing Standards No. 112, Communicating Internal Control Related Matters Identified in an Audit, requires us to communicate this matter to those charged with governance.

As auditors, we were requested to draft the financial statements and accompanying notes to the financial statements. The outsourcing of these services is not unusual in an organization of your size.

<u>Recommendation:</u> We realize that obtaining the expertise necessary to prepare the financial statements, including all necessary disclosures, in accordance with the cash basis of accounting can be considered costly and ineffective. However, it is the responsibility of the District's management and those charged with governance to make the decision whether to accept the degree of risk associated with this condition because of cost or other considerations.

Response: Management feels that committing the resources to remain current on reporting requirements and corresponding footnote disclosures would lack benefit in relation to the cost, but will continue evaluating on a going forward basis.

Conclusion: Response accepted.

#### **INSTANCES OF NON-COMPLIANCE:**

No matters were noted.

#### Part III: Other Findings Related To Required Statutory Reporting:

III-A-13 <u>Certified Budget:</u> Expenditures for the year ended June 30, 2013 exceeded the certified budget amounts in the support services, non-instructional program and other expenditure functions.

<u>Recommendation</u> – The certified budget should have been amended in accordance with Chapter 24.9 of the Code of Iowa before expenditures were allowed to exceed the budget.

<u>Response</u> – Future budgets will be amended in sufficient amounts to ensure the certified budget is not exceeded.

Conclusion - Response accepted.

#### Part III: Other Findings Related To Required Statutory Reporting (continued):

- III-B-13 <u>Questionable Expenditures:</u> We noted no expenditures that may not meet the requirements of public purpose as defined in an Attorney General's opinion dated April 25, 1979.
- III-C-13 <u>Travel Expense:</u> No expenditures of District money for travel expenses of spouses of District officials or employees were noted. No travel advances to District officials or employees were noted.
- III-D-13 <u>Business Transactions</u>: We noted no business transactions between the District and District officials or employees.
- III-E-13 <u>Bond Coverage:</u> Surety bond coverage of District officials and employees is in accordance with statutory provisions. The amount of bond coverage should be reviewed annually to ensure the coverage is adequate for current operations.
- III-F-13 <u>Board Minutes</u>: We noted no transactions requiring Board approval that had not been approved by the Board.
- III-G-13 <u>Certified Enrollment</u>: The number of PK4 students reported to the Iowa Department of Education on the Certified Enrollment Certification Form of October 2012 was understated. The District's certified enrollment count excluded one additional student. This resulted in understating the total actual enrollment by one student.

Recommendation: The District should contact the Iowa Department of Education and the Department of Management to resolve this matter.

Response: We will contact the Iowa Department of Education and the Department of Management.

Conclusion: Response accepted.

- III-H-13 <u>Supplementary Weighting:</u> No variances regarding the supplementary weighting certified to the Department of Education were noted.
- III-I-13 <u>Deposits and Investments:</u> No instances of non-compliance with the deposit and investment provisions of Chapter 12B and Chapter 12C of the Code of Iowa and the District's investment policy were noted.
- III-J-13 <u>Certified Annual Report (CAR):</u> The Certified Annual Report was certified to the Iowa Department of Education timely. However, due to adjustments made to the audit, the Certified Annual Report and the audit report are not in agreement.

Recommendation: The Certified Annual Report should be amended to agree with the audit report.

<u>District Response:</u> If necessary, the Certified Annual Report will be amended.

Conclusion: Response accepted.

#### Part III: Other Findings Related To Required Statutory Reporting (Continued):

- III-K-13 <u>Categorical Funding:</u> No instances of categorical funding being used to supplant rather than supplement other funds were noted.
- III-L-13 <u>Statewide Sales, Services and Use Tax:</u> No instances of non-compliance with the allowable uses of the statewide sales, services and use tax revenue provided in Chapter 423F.3 of the Code of Iowa were noted.

Pursuant to Chapter 423F.5 of the Code of Iowa, the annual audit is required to include certain reporting elements related to the statewide sales, services and use tax revenue. Districts are required to include these reporting elements in the Certified Annual Report (CAR) submitted to the Iowa Department of Education. For the year ended June 30, 2013, the District reported the following information regarding the statewide sales, services and use tax revenue in the District's CAR:

		\$	519,599
¢	655 021		
Φ			
	844		655,875
			1,175,474
	540,650		540,650
		\$	634,824
	\$	844	\$ 655,031 844 540,650

For the year ended June 30, 2013, the District reduced the following levies as a result of the moneys received under Chapter 423E or 423F of the Code of Iowa:

	R	ate of Levy	
	F	Reduction	Property
	P	er \$1,000	Tax
	0	f Taxable	Dollars
	7	aluation	Reduced
Physical plant and equipment levy (PPEL)	\$	0.54971	\$ 167,453

#### Part III: Other Findings Related To Required Statutory Reporting (Continued):

III-M-13 <u>Deficit Balances:</u> Four student activity accounts had deficit balances at June 30, 2013.

<u>Recommendations:</u> The District should continue to investigate alternatives to eliminate these deficits in order to return these accounts to a sound financial condition.

<u>Response</u>: The District is continuing to investigate alternatives to eliminate deficits in the student activity accounts at the end of the fiscal year.

Conclusion: Response accepted.

We would like to acknowledge the many courtesies and assistance extended to us by personnel of the Emmetsburg Community School District during the course of our audit. Should you have any questions concerning any of the above matters, we shall be pleased to discuss them with you at your convenience.

Schnarr & Company, UP

Fort Dodge, Iowa February 26, 2014